

Facilities, Safety and Sustainability Committee Meeting (FSSC) 2016-2017

**Thursday, April 13, 2017**

**2:00 p.m. – 4:00 p.m.**

College Center - Fourth Floor Conference Room

**AGENDA**

**Committee Mandate:** *The Facilities, Safety, and Sustainability Committee is mandated to review and plan for Facilities to house sites, programs, and college operations. Safety is to review and recommend procedures and practices to ensure maximum levels of safety and health for all College operations including ADA compliance. The committee will explore and promote avenues of sustainability that the College can use to become a more environmentally responsible campus.*

1. **CALL TO ORDER** 
   1. Roll Call
   2. Welcome
   3. \*\*Adoption of Agenda
   4. \*\*Approval of Minutes:

* February 9, 2017
* March 9, 2017

1. **SPECIAL REPORTS/UPDATES**
   1. Old Business
   2. SharePoint “Alert Me” Option
   3. New Business
      1. Upcoming Measure M Renovation Projects – Christine Nguyen

* College Center
* College Center Annex
* Garden Grove Center
* Le-Jao Café
* Newport Beach Center
  + 1. FSSC Operation and Effectiveness Survey

1. **ACTION ITEMS -** 
   1. Follow-Up on Action Items from March 9, 2017 meeting *(new items)*:
      1. Install signage that is clearly visible for Parking Permit Dispenser at GGC – Dave Cant
      2. Relabel parking spaces designated for staff at GGC – Dave Cant
      3. Cover all exterior electrical outlets and install additional light fixtures around front entrance to mitigate the homeless problem at GGC – Dave Cant
      4. Install locking bulletin board on each floor at GGC (this came up from the Cabinet’s open forum last week and was approved by Lori) – Dave Cant
2. **STANDING REPORTS**
   1. Area Update Le-Jao Center (J. DeBattista) –
   2. Area Update Newport Beach Center (K. Bledsoe) –
   3. Area Update Garden Grove Center (C. Berry) –
   4. Area Update College Center (D. Cant) –

4.4.1 Current Construction Projects Update

* 1. Campus Safety Report (M. Colver) –
     1. Emergency phones
     2. Sexual Assault Awareness Training
     3. Homeless - Garden Grove

1. **DISCUSSION ITEMS**5.1
2. **ANNOUNCEMENTS:**6.1 **Next Meeting**: Thursday, May 11, 2017, 2-4:00 p.m., College Center 4th floor Conference Room
3. **SUMMARY OF KEY ITEMS DISCUSSED/ACTIONS TAKEN**7.1
4. **ADJOURNMENT**

8.1 Items for next meeting:

*\*Attachment available at meeting.*

*\*\*Attachment has been emailed.*